Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2016/2017-2020/2021[2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

UNIVERSITY OF UDINE *International Relations and Mobility Office* v. Palladio, 8 33100 UDINE ITALY PIC number 999899281	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 **Academic contact: Prof.ssa Maria Luisa Delvigo** **maria.delvigo@uniud.it** **Dipartimento Studi Umanistici** http://web.uniud.it/dipartimenti/dstu	Homepage for Incoming Students: http://www.uniud.it/en/uniud-international/incoming-exchange-students General course catalogue: http://www.uniud.it/it/didattica/info-didattiche/guida-del-corso Courses held in English: http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Trinity College Dublin Department of Classics PIC Number: PIC999845446CO	IRL DUBLIN01	Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie Erasmus Coordinator, Department of Classics: Prof. Monica Gale mrgale@tcd.ie	Homepage for Incoming Students: http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/ Course catalogue: http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/ModuleDirectory/index.php Departmental homepage: https://www.tcd.ie/Classics/

B. Student Mobility numbers[4] per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1st cycle, or undergraduate]	Total number of students	Duration of stay for each student [number of months]
I UDINE01	IRL DUBLIN01	022 Humanities (Classics only)	1st cycle	2	4
IRL DUBLIN01	**I UDINE01**	022 Humanities (Classics only)	1st cycle	2	9

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)

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[4] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

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| I UDINE01 | IRL DUBLIN01 | 022 | Humanities (Classics only) | 1 | | 1 |
| IRL DUBLIN01 | I UDINE01 | 022 | Humanities (Classics only) | | 1 | 1 |

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[5]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian		B1	B2
IRL DUBLIN01		English		B2	B2

- **_At the University of Udine:_** Courses held in English can be offered within some study courses. The student can check the list on our web-site: http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

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[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:
-    http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period

-    http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

IRL DUBLIN01

Trinity College Dublin is happy to welcome students with disabilities: https://www.tcd.ie/disability/

F.   Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
IRL DUBLIN01	Application: June Term Dates: End of September – Middle of December http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/	Application: October Term Dates: Middle of January – Beginning of April http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/

- **I UDINE01** will send a detailed Erasmus nomination list <u>by e-mail</u>. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

Termination or modification of the agreement:
A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/../ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	
I UDINE01	http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
IRL DUBLIN01	http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/Grading.php

2.Visa
The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students
IRL DUBLIN01	Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie	http://www.tcd.ie/study/assets/pdfs/Welcome-Handbook-2015.pdf http://www.tcd.ie/hr/assets/pdf/visa_information.pdf

3. Insurance

At the University of Udine: Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

IRL DUBLIN01

http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/pre-arrival/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
IRL DUBLIN01	residences@tcd.ie accommodation@tcdsu.org	http://www.tcd.ie/study/non-eu/undergraduate/accommodation/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]	stamp
I UDINE01	Vice Rector for Erasmus+ Mobility prof. M. Ballerini	23.12.15	_Monica Ballerini_	
IRL DUBLIN01	Prof. Juliette Hussey, Vice President for Global Relations	21.12.15		

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[6] Scanned signatures are accepted